DEPARTMENT OF THE ARMY
OFFICE OF THE JUDGE ADVOCATE GENERAL
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WASHINGTON DC 20310-2200

DAJA-ZA

27 SEP 2024

MEMORANDUM FOR President and Members of the Fiscal Year 2025 (FY25) Regular Army (RA) Fall Accession Board, Judge Advocate General's Corps (JAGC)

SUBJECT: Memorandum of Instruction for the FY25 RA Fall Accession Board, JAGC

1. Authority. The FY25 RA Fall Accession Board, JAGC, is appointed pursuant to Army Regulation (AR) 27-1, Judge Advocate Legal Services, and AR 601-100, Appointment of Commissioned and Warrant Officers in the Regular Army. The FY25 RA Fall Accession Board will be held between 14 October 2024 and 8 November 2024. The board is appointed to recommend applicants for appointment to the JAGC in the RA.

2. Membership. The board will consist of five voting members: a general officer as president and four members comprised of field and company grade officers. The board will also include at least one female and one minority member. My designee or I will appoint the board members and may select individuals other than those recommended to serve on the board. Board membership will be provided under separate cover. The Chief, Judge Advocate Recruiting Office (JARO), is delegated authority to excuse board members and appoint alternates if exceptional circumstances exist.

3. General.

a. The board will determine which applicants are best qualified for RA appointment in the JAGC. The board members will score each qualified applicant to create an order of merit list (OML), and those who rank highest on the list will be considered "best qualified" (see enclosures 1 and 2).

b. The board will convene at a time set by the board president. The board president has no authority to constrain the board from recommending for appointment those applicants the majority of the board determines to be best qualified as defined in this Memorandum of Instruction (MOI) and enclosures.

c. Enclosure 1 contains administrative instructions and procedures and specifies the oaths for the board members and the recorder.

d. Enclosure 2 contains additional guidance on the factors the board is to consider in the selection process. This enclosure also contains guidance for ensuring equal opportunity for all applicants.

e. The JARO will furnish applicant files to the board and provide all administrative support.

f. I have selected each of you to serve on this board because I have confidence in your ability to recognize applicants with the strongest potential as future Army leaders and attorneys. Bear in mind the serious nature of your duties as a board member and your obligation to ensure these proceedings remain above reproach. The oath you will take obliges you to ensure all applicants are considered without prejudice or partiality. You will adhere to that oath, governing laws, directives, regulations, and this MOI when selecting applicants who meet the needs of the Army, as outlined here. Your failure to do so may constitute cause for removal as a member.

g. Any board member who believes he or she cannot, in good conscience, perform his or her duties as a member of the board without prejudice or partiality has a duty to request that I relieve them from board membership. At my discretion, such a request may be honored. Any board member who believes the integrity of the board's proceedings has been affected by improper influence or senior military or civilian authority, misconduct by the board president or a member, or any other reason, has a duty to report the basis for his or her belief to me.

4. Restrictions.

a. Recommendations of the board are "Controlled Unclassified Information" until the proper authority releases the results. Upon adjournment, board members are encouraged to familiarize other officers with board procedures in general. However, members will not disclose, for any reason, specific details of the Board proceedings pertaining to the selection or non-selection of individual applicants, whether recorded or unrecorded.

b. Board membership will not be revealed until the board adjourns.

c. The board's recommendations are advisory. I will make the final decision on selection of applicants for RA appointment in the JAGC.

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2 Encls
1. Administrative Instructions
2. Additional Guidance