(b) (6) **USARMY HQDA OTJAG (USA)**

From: (b) (6)
Sent: Monday, September 30, 2024 6:08 PM
To: (b) (6))
Subject: RE: OPOD Duty Description
Signed By: (b) (6)

(b) (6)

Looks good!

(b) (6)

Office of The Judge Advocate General
(b) (6)

From: (b) (6)
Sent: Monday, September 30, 2024 2:39 PM
To: (b) (6)
Subject: RE: OPOD Duty Description

Thanks gentlemen, very helpful.

The below is what I've come up with and it fits perfectly on the 67-10-3:

Leads the Office of Professional & Organizational Development (OPOD) with a team of 9 attorneys, 2 legal administrators, 1 NCO, and 4 Civilians. Reports to the Director, Professional Programs and provides recommendations to the JAG Corps' senior leadership. Responsible for the strategic oversight of the Judge Advocate Recruiting Office to optimize accessions, maximize recruiting efforts, and implement data-driven initiatives. Provides guidance and support to the JAG Corps Wellness Program, ensuring development and implementation of policies to support health and well-being across the JAG Corps. Oversees and administers all leadership strategic initiatives to include: the Subordinate Feedback Program, the Executive Coaching Program, and the Digital Mentorship Platform. As a member of the Diversity, Equity, Inclusion, and Accessibility Council (DEIAC) Executive Steering Committee, supports the DEIAC, oversees all DEIAC initiatives and, provides direction for the field boards. Responsible for creating and implementing the JAG Corps retention program.

Very Respectfully,

(b) (6)

Office of The Judge Advocate General, U.S. Army
(b) (6)

(b) (6)

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From: (b) (6)
Sent: Thursday, September 26, 2024 2:59 PM
To: (b) (6)
Subject: RE: OPOD Duty Description

(b) (6)

Here is my duty description

Support TJAG in executing statutory duty to manage and direct the JAG Corps. Manage, advise, and assign over 120 judge advocate colonels. Supervise the career management of over 2000 active duty judge advocates, and coordinate with OTJAG personnel stakeholders and JA Reserve component personnel managers on all aspects of personnel management, to include recruiting, retention, force structure, training and professional development matters. Work directly with JA key leaders in the field to identify personnel resourcing needs and ensure appropriate assigned strength. Supervise and mentor 1 COL, 2 LTCs, 2 MAJs, 1 legal administrator, and 1 civilian employee.

I think what you drafted looks good, acknowledging the need to cut some of verbiage per (b) (6) suggestion to get inside the space limits.

Vr

(b) (6)

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